

**VINEYARDS OF SARATOGA HOMEOWNERS ASSOCIATION
BOARD OF DIRECTORS MEETING
July 9, 2020**

BOARD MEMBERS

Jim Foley	President
Michael Toback	Vice President
Laurel Smith	Secretary
Gloria Felcyn	Treasurer
Nora White	Director
Tom Schmidt	Director
Jeffrey Klopotic	Director

OTHERS PRESENT

Bill Oldfield	Community Management Services, Inc.
Charles Sudderth	Homeowner

ITEM I - Call to Order – President Jim Foley called to order the Board of Directors meeting at 7:08 PM via GoToMeeting.

ITEM II – Open Forum

Michael Toback reported the tree limbs by his mailbox are very low. He asked to have branches trimmed.

Nora White informed the Board she is resigning from the Board. The Board asked if she would stay on until her unit sold. She agreed.

ITEM III – Review and Approval of the Minutes

- A. The Board reviewed the minutes from June 11, 2020 Board of Directors meetings. Jeff Klopotic reported that the regular meeting minutes stated the meeting was held at the clubhouse. The Association Manager corrected the minutes. Laurel Smith motioned to approve both executive session and regular meeting minutes, as amended. The motion was seconded the motion and it passed unanimously.

ITEM IV - Committee Reports

- A. Financial Report – Gloria Felcyn reported to the Board on behalf of the Subcommittee of the Board. The subcommittee has reviewed all nine of the documents in accordance with California Civil Code 5500 for month ending March 31, 2020 and April 30, 2020. The review for January 31, 2020 and June 30, 2020 have not been completed

The Board of Directors reviewed the aging report for May 31, 2020.

B. Security

- Tom Schmidt briefed the Board on the status of the new cameras. A new camera was installed but still needs further adjustment.

C. Maintenance

- Nothing reported

D. Landscaping

- Chris Burns reported she and Jim Foley had completed the annual tree walkthrough with the arborist. They are still waiting for a proposal for work that is needed.
- Chris Burns reported the ducklings have left the pond and there are two baby turtles.

E. Newsletter

- Putting in a section on proper recycling.
- Pools will remain closed until there is a clear way to safely open them.

ITEM V – Association Manager’s Report

- A. The Board reviewed the work order history for the past 30 days.
The Association Manager to open a work order to have Homeworx look at the light in front of 19715 with Jim Foley and Tom Schmidt.

ITEM VI – Correspondences

- A. The Board of Directors reviewed the correspondence from the past 30 days

ITEM VII – Other Business

Jim Foley stated he thought that the property tax issue was resolved but we will leave it on the agenda for a little while longer.

New election rules were discussed. Jim Foley reported he attempted to get in touch with Jeff Barnet to confer with him on the By-law/election rules but has not been able to contact him. He will continue trying to get in touch with him. The Board asked the Association Manager to include proposals for inspector of elections on the next agenda.

Jim Foley has sent a letter to the Santa Clara County Water District and is waiting for a response.

Michael Toback briefed the Board on the status of the patent for The Vineyards of Saratoga.

The gutter cleaning proposals were discussed. Laurel Smith motioned to approve the proposal from A-Clean Gutter. Tom Schmidt seconded the motion and it passed unanimously.

Jim Foley informed the Board he had been approached by a member about putting up a public book sharing box. The conversation will be tabled for 90 days.

ITEM VIII adjournment

The Board Meeting was adjourned at 8:13 PM. The next meeting of the Board of Directors is scheduled for August 13th, 2020. The means by which the meeting will be held are to be determined and will be posted with the agenda and notices about the meeting

Vineyards of Saratoga Homeowners Assoc.

Date